

**GOVERNMENT OF ASSAM
DIRECTORATE OF ARCHAEOLOGY, ASSAM,
AMBARI::GUWAHATI**

NO.ARCH.450/Pt./2022-23/877

Dated Guwahati, the 20th October, 2022

NOTICE INVITING QUOTATION

Sealed tenders are invited by the undersigned from approved and eligible Govt. Registered Contractors/ Agencies having experienced in the same field for providing necessary arrangements as detailed below in the tender notice within 28/10/2022 up to 2.00 p.m. affixing non-refundable Court fee Stamp of Rs 8.25 (Rupees Eight and twenty- five paise) only. The Directorate has reserved the right to cancel or accept any or all the tenders without assigning any reason and no complaints will be entertained in this regard. The same will be opened on 28/10/2022 at 3.00 p.m.

The rate should be quoted in figure and words (inclusive of all taxes). The tender paper may be obtained from the office of the undersigned up to 1.00 p.m of 28/10/2022, and if the closing day is a holiday then the tender will be opened in the next working day in the same time.

Name of the scheme/work: **NMMA (National Mission on Monument & Antiquities), Directorate of Archaeology, Assam, as part of Azadi Ka Amrit Mahotsav.**

Approximate value : **Rs. 25 Lakh**

Earnest Money: 2 % for General Caste and 1 % for SC/ST/OBC/MOBC/UDE/UGE.

<i>Sl.No</i>	<i>Particulars</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
1.	Digital photo documentation of antiquities available in the archaeological site museums/ sculptures sheds/ zonal offices located under the jurisdiction of the Directorate.	9366 Nos.		
2	Digital photo documentation of Built Heritage Sites under the jurisdiction of the Directorate.	247 Nos.		
3	Buying laptop HP, Dell, Lenovo or other similar brand with specification Intel Core i3 processor 10 th Gen., 15.6" display, 8 GB RAM and Win. 11 Operating System.	2 Nos.		
4	Buying DSLR Camera (Nikon D3500 or other similar brand).	1 No.		
5	POL – L/S Hiring of 1 no. of Scorpio vehicle	36 days		

TERMS AND CONDITIONS:

1. No Tender/Quotation will be received after expiry of the specific time and date under any circumstances.
2. The Tender/Quotation must be submitted in the prescribed schedule of Tender Form available in the office of the undersigned.

3. The Tender/Quotation should be completed in all respect including the quoted rates both in figure and words.
4. The Tenderer/Quotation must have to submit separate Tender for each works and each site separately.
5. The Tenderer/Quotationer must have to submit the following documents along with the tender paper duly self-attested.
 - i. Court Fee Stamp of Rs.8.25 must be attached with Schedule of Tender.
 - ii. Caste Certificate from a competent authority.
 - iii. Solveny Certificate (Original) from a Nationalized Bank indicating the available amount in the respective Account.
 - iv. Firm Registration Certificate.
 - v. Earnest money in the form of Banker Cheque/Bank Draft/Fixed Deposit/Call Deposit pledged in favour of the Director, Directorate of Archaeology, Assam, Ambari, Guwahati-781001. In case of SC/ST/OBC the Earnest money will be 50% and exempted in case of MSME registration.
 - vi. Valid & up to date Trade License.
 - vii. PAN Card.
 - viii. GST Registration Certificate.
 - ix. I.T. Return file for the last three years.
 - x. The Quotationer will have to submit a passport size photograph
6. The tenderer/ bidder should have experience in providing professional services related to archaeological documentation works.
7. No tools and equipments will be provided to the Contractor for any of the works.
8. No. complains will be entertained after acceptance of a Tender/Quotation.
9. The undersigned is not bound to except the lowest rates of the tender without assigning any reason thereof.
10. The undersigned has every right to cancel any or all the tenders without assigning any reason thereof.
11. The cost of tender paper will be Rs. 100/=only, against money receipt. The money receipt will have to be submitted along with the tender.
12. The Quotation to be submitted in a two bid system-Technical and Financial bid in one envelope.
13. The payment will be made in two installments. The first installment will be 30% of the total amount and the remaining amount will be done after completion of the work

|

Director,
Directorate of Archaeology, Assam,
Ambari, Guwahati-781001.

IEMO. NO.ARCH.450/Pt./2022-23/ 877 A

Dated Guwahati, the 20th October, 2022

Copy forwarded for information to:

The Secretary to the Govt. of Assam, Indigenous and Tribal Faith and Cultural Department, Dispur, Guwahati-6.

The Director, Directorate of Information & Public Relations, Assam, Dispur, Guwahati- 6.

Office Notice Board



Director
Directorate of Archaeology, Assam,
Ambari, Guwahati-1.

WAS

GOVERNMENT OF ASSAM
DIRECTORATE OF ARCHAEOLOGY, ASSAM
AMBARI::: GUWAHATI-781001.

NO.ARCH.450/Pt./2022-23/

Dated Guwahati, the 20th October, 2022

(CONSOLIDATED FORM OF NOTICE INVITING TENDER)
(TO BE PUBLISHED)

TENDER NOTICE

Sealed tender in the prescribed schedule of tender affixing non-refundable Court Fee Stamp of Rs.8.25 (Rupees Eight and Paise twenty five) only, are invited from experienced and registered Contractor for the works (Details are available in the Office Notice Board).

Name of Scheme: NMMA (National Mission on Monument & Antiquities), Directorate of Archaeology, Assam, as part of Azadi Ka Amrit Mahotsav.

Approximate Value : Rs.25.00 lakh

Earnest Money : @2 % for General Caste and 1 % for SC/ST/OBC/MOBC/UDE/UGE.

Cost of Tender Forms : Rs.100/=only,

Time of Delivery : 7 Days.

Date of issue of Tender paper : W.E.F. 21-10-2022

Last date of receive of Tender paper : 28-10-2022

Date of closing of Tender : 28-10-2022 at 2.00 P.M.

Date of opening of Tender : 28-10-2022 at 3.00 P.M.

N.B. (Other terms and condition as specified in the detail Notice Inviting Tender, which may be collected during office hours from the undersigned).


Director

Directorate of Archaeology, Assam
Ambari, Guwahati-781001.