

**GOVERNMENT OF ASSAM
DIRECTORATE OF ARCHAEOLOGY, ASSAM
AMBARI, GUWAHATI – 01**

NOTICE INVITING TENDER

Tender Notice No. NO.ARCH. 134/ Pt. / 2022-23 / 1354 Dated Guwahati, the 31st December, 2022

Sealed Tenders are invited from financially sound intending bidders for sale of scrap material lying at different at different locations under Directorate of Archaeology, Assam on “As is where is” basis and on No complain basis.

Detailed tender papers, terms and conditions, etc. can be purchased on all working days from **14 hours of 31st December, 2022 to 16 hours of 09th January, 2023** from the office of the Directorate of Archaeology, Assam (Head – Office), Ambari, Guwahati -01.

- Name of the Work** : Tender for Auction of Store Items under Directorate of Archaeology, Assam (Head – Office), Ambari, Guwahati -01.
- Cost of Tender Paper** : Rs. 2500.00 (Rupees Twenty thousand five hundred eighty only) in the form of A/C payee Demand Draft/ Banker’s Cheque (Non – Refundable) duly pledged in favour of the “The Director, Directorate of Archaeology, Assam”.
- Tendering Value** : Rs. 7,23,850.00
- Earnest Money** : Earnest money of Rs.72,385.00 should be deposited in the form KVP/ NSC/ term deposit/ Bank draft with validity upto 6 (six) months from the due date of tender submission. However, in case of SC/ ST/ OBC bidders the amount will be 50% of the shown value. **Tenderer shall not claim any interest on Earnest Money Deposit.**
- Date of Submission of Tender** : From 11:00 hours to 16:00 hours of 10th January, 2023 and 11:00 hours to 13:00 hours of 11th January, 2023
- Date of opening of Bid** : **14:00 Hrs of 11th January, 2023.**

Note:

1. The tenderer will be opened on the scheduled date & time in presence of the intending tenderers and / or their representative.
2. Without requisite earnest money, the tender will be straight away rejected.
3. The Directorate reserves the right to accept or reject any tender without showing any reason thereof.
4. The bidding documents are not transferable and cost of bidding document document is not refundable under any circumstances.
5. Bids where rates are quoted for selected items or part will be disqualified.
6. Please contact Directorate of Archaeology, Assam, Ambari, Guwahati -01 for issues of tender documents.


Director

Directorate of Archaeology, Assam
Ambari, Guwahati -01

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Copy forwarded for information to:

1. The Secretary to the Govt. of Assam, Indigenous and Tribal Faith and Culture Department, Dispur, Guwahati-06
2. The Deputy Director (Admn.), Directorate of Archaeology, Assam, Ambari, Guwahati-01.
3. The Deputy Director (E.E.), Directorate of Archaeology, Assam, Ambari, Guwahati-01.
4. The State Archaeological Engineer, Directorate of Archaeology, Assam, Ambari, Guwahati-01.
5. The Finance & Accounts Officer, Directorate of Archaeology, Assam, Ambari, Guwahati-01.
6. Dr Chabina Hasan, Technical Officer, Directorate of Archaeology, Assam, Ambari, Guwahati-01.
7. Sri Ajit Barman, Sr. Conservation Officer, Directorate of Archaeology, Assam, Ambari, Guwahati-01.
8. Sri Girish Baishya, Sr. Conservation Officer, Directorate of Archaeology, Assam, Ambari, Guwahati-01.
9. Sri Kangkan Jyoti Saikia, Sr. Conservation Officer, Directorate of Archaeology, Assam, Ambari, Guwahati-01.
10. Miss Devoleena Sarmah, Conservation Officer, Directorate of Archaeology, Assam, Ambari, Guwahati-01.
11. Office Notice Board, Head Office, Directorate of Archaeology, Assam, Ambari, Guwahati-01.



Director

Directorate of Archaeology, Assam,
Ambari, Guwahati-781001.

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**GOVERNMENT OF ASSAM
DIRECTORATE OF ARCHAEOLOGY, ASSAM
AMBARI, GUWAHATI – 01**

NIT No. NO. ARCH 134. /Pt. / 2022 – 23 / 1354

Dated Guwahati, the 31st December, 2022

**TENDER FOR AUCTION OF STORE ITEMS AND OFFICE OLD FURNITURES LYING AT
DIFFERENT POSITIONS OF DIRECTORATE OF ARCHAEOLOGY, AMBARI, GUWAHATI-1**

1. Intent/Introduction of the Tender Enquiry

The intent of the Tender is to dispose all scraps/ unusable materials lying at different locations as stated in the Tender proforma part – II on “As is where is” basis and on No complain basis. The Director, Directorate of Archaeology, Assam invites tenders from financially sound individuals, Firm(s) having PAN, GST Registration and other State Govt. clearances required for dealing with disposal of scraps.

In order to inspect the scrap materials and before quoting the rates, the prospective bidders may visit the sites on any working day and in coordination with concerned Conservation Officer.

The Tender paper/ bid document may be collected from the office of the undersigned on all working days from 14:00hrs of 31st December, 2022 to 16:00hrs of 09th January, 2023 and on payment of Bid cost amounting to Rs. 2500.00 (Non-Refundable) which shall be in the form of A/C payee Demand Draft/ Banker’s Cheque duly pledged in favour of the “The Director, Directorate of Archaeology, Assam”. The bidding documents are not transferable and cost of bidding document is not refundable under any circumstances.

The rate quoted should be firm in figure against each items and valid for 180 days GST @ of 18% against each materials/ it should be quoted and payable by the bidders.

Description	Date
Issue of Tender Document	14:00hrs of 31 st December, 2022 to 16:00hrs of 09 th January, 2023.
Submission of Bids	From 11.00 hours to 16.00 hours of 10 th January, 2023 and 11:00 hours to 13:00 hours of 11 th January, 2023
Opening of Technical Bids	14:00 hours of 11 th January, 2023

2. Submission of bid

The Tender should be sealed and complete in all respect and should be superscripted as “Tender for Auction of store items”. The sealed tender bids must reach “The Directorate of Archaeology, Assam, Ambari, Guwahati-01 by 13:00 hours of 11th January, 2023. **Bids received after the above-mentioned time and date shall not be accepted.** Any tender documents/ fee submitted through post/ courier is at the risk of the bidders and Directorate of Archaeology, Assam shall not be responsible for any delay/ loss in transit. **The bidder is required to submit the PAN Card and GST Registration with the tender document. In case of any queries, it may be addressed to:**

Conservation Officer,
Junior Assistant,
Directorate of Archaeology, Assam
Ambari, Guwahati -01
E-mail: archaeologyassam@gmail.com

3. Price

The rate should be quoted as per Tender Performa part -II. **Bids where rates are quoted for selected items or part will be disqualified.**

Notes:

- a) The auctionable materials as per list to be lifted **“As is where is” basis and on No complain basis.**
- b) When there is a difference between the rates in figures and in words, the amount in word should prevail. If the bidder does not accept the correction of the errors as above, his bid will be rejected and the amount of bid guarantee/ security will be forfeited.
- c) The rates quoted should be inclusive of all taxes, duties & levies applicable on the last date of receipt of the tenders.
- d) Except writing rates and amount, the bidder should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. All corrections/ overwriting should be countersigned by the bidder.
- e) **No separate declaration offering discount on price will be allowed. Offered price in the price schedule will be final.**
- f) Directorate of Archaeology, Assam will reject a proposal for award of contract if it detects that the Successful bidder has been involved in corrupt or fraudulent practices in competing for the contract in question. Even if such thing is detected after award of contract will be cancelled forthwith without any notice. Moreover, Directorate of Archaeology, Assam will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it any time determines that the firm has engaged in corrupt or fraudulent practices in competing for this bid, or in executing the contract.
- g) The tender will be opened on the scheduled date & time in presence of the intending bidders. In case of absence of Bidder, representative of the bidder may be allowed to be present in the Tender opening process **only after submission of authorisation letter issued by the bidder.**

4. Earnest Money

10% (ten percent) of the total bid value, i.e. Rs.72,385.00 in the shape of Demand Draft is to be submitted with tender as Earnest Money, **without which the tender shall be liable to rejection. Tender with insufficient earnest money deposit may also be liable to rejection out right.** The security money shall be **duly pledged in favour of “The Director, Directorate of Archaeology, Assam”**. However, in case of SC/ ST/ OBC bidders the amount will be 50% of the shown value.

The earnest money of the successful bidder will be adjusted against the offered total amount payable and the balance is to be paid through Demand Draft pledged as above.

The EMD will be returned to the bidder(s) whose offer is not accepted within one month from the date of the placing of final order(s) on the selected bidder(s). The EMD to be successful bidder will be adjusted against the offered total amount payable. However, if the return of EMD is delayed for any reason. No interest/ penalty shall be payable to the bidder.

5. Payment

Successful bidder is to deposit balance offer value (Total value – Earnest Money Deposit) in the shape of Demand Draft in favour of **“The Director, Directorate of Archaeology, Assam”**. The successful bidder also requires to deposit an Additional Demand Draft @ 2% of his offered value pledged in favour of above at the time of issue of the lifting order. The amount will be kept as an additional security in case of excess quantity found at the time of final calculation of the materials. This will be adjusted/ refunded subsequently.

The payment is to be made within 15 (fifteen) days from the date of LoA falling which the order is liable to get cancelled. Failure to make payment of the total bid value within the stipulated period, earnest money will be forfeited.

6. Lifting of materials

The successful bidder has to lift the materials in presence of the representative of Directorate of Archaeology, Assam within 30 (thirty) days, from the last date of auction/ lifting orders. Lifting order will only be issued on receipt of total bid value. No tools & plants or labour what so ever shall be supplied by the store at the time of lifting of the materials. All cost of lifting and transportation shall be borne by the bidders.

7. Penalty

In case of delay in lifting, i.e., after expiry of normal period of 30 (thirty) days, ground charge @ 0.5% (half percent) per day of the value of un lifted materials shall have to be paid before lifting of the materials subject to a minimum of Rs 100.00 (Rupees One Hundred) only, per day per lot for a maximum period of 15(fifteen) days.

If the purchaser failed to lift the materials within 60 (days) from the date of issue of sale/lifting order, the total bid value and security money deposit shall be forfeited.

In case of the due date be a holiday or Sunday, the next working day will be treated as the due date for depositing or lifting of materials whatsoever the case may be.

In case of delay in lifting happens due to administrative reason of the seller/ due to reasons which cannot be attributed to the successful bidder, this period shall be treated as free delivery period and no ground charges shall be levied.

8. Dispute resolution

Except where otherwise provided in the contract , all questions and disputes relating to the meaning of the specification , and instruction herein before mentioned and as to the quality of the materials, services to any question, claim , right, matter or thing whatsoever, in any way arising out of or relating to the contract, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution of the same whether arising during the process of the work or after the completion or abandonment thereof shall be referred to the sole attribution of a person nominated by the DISCOMs and if he is unable or unwilling to act to the sole attribution or some other person appointed by him willing to act as such arbitrator. The submission shall be deemed to be submission to Arbitration under the meaning of the Arbitration Act, 1940 or any satisfactory modification of enactment thereof for the time being in force, conclusive and binding on all parties of the contract.

The Director, Directorate of Archaeology, Assam, Ambari, Guwahati-01 reserves the right to reject any/all tenders without assigning any reasons thereof.

Other conditions not stipulated above will be governed by the General Terms & Conditions of Directorate of Archaeology, Assam.



Director

Directorate of Archaeology, Assam
Ambari, Guwahati -01

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